

My Ref: Stoke Primary S22 Apply  
Date: 03 September 2021  
Direct Dial: 01782 234598



Dear Parent/Guardian

### **ADMISSIONS TO SECONDARY SCHOOL SEPTEMBER 2022**

This letter relates to your child's transfer to secondary education in September 2022. An information booklet is also available on our website [www.stoke.gov.uk/admissions](http://www.stoke.gov.uk/admissions) which sets out the schools we have in the city and the process of how places will be allocated. Please read this before making your application.

The closing date for applications is **31 October 2021**. The most efficient way of applying for a school place is to apply on-line. This can be done via our website [www.stoke.gov.uk/admissions](http://www.stoke.gov.uk/admissions) from 6 September 2021 until the closing date of 31 October 2021. You can now nominate up to **five** schools on your application and should include the names of any maintained schools or academies you wish your child to be considered for. You can also nominate schools in any other authority. We strongly advise you to put down your nearest school to where you live, even if it is a 5<sup>th</sup> preference as many children in the previous academic year were given an offer of a school many miles from their home address as this was often the nearest school that had a place available after the allocations.

When you apply on-line, you will receive an email confirmation that your application has been successfully submitted. You will also receive an email on 1 March 2022 (if you request to receive one) informing you of the outcome of your application.

If you do not apply on-line, you will need to complete a paper application form. This can be obtained through your child's current primary school from the first week in October 2021. The form should be returned to your child's current primary school in advance of the closing date of 31 October 2021 and we will write to you on 1 March 2022 to let you know the outcome of your application.

If you wish to apply for a church aided school or academy, include the school on your application and provide any additional information that is required such as a baptism certificate. Please look at the school's specific admissions policy to determine the additional information required and to help you decide whether your application is likely to be successful. If you apply on-line this should be forwarded separately to the Admissions Team at the [admissions@stoke.gov.uk](mailto:admissions@stoke.gov.uk) email address.

Please find overleaf a list of dates and times of Stoke-on-Trent Secondary School and Academy Open Evenings. Should you have any further queries or questions about the admissions process, please email the Admissions Team on [admissions@stoke.gov.uk](mailto:admissions@stoke.gov.uk).

Yours faithfully

**Gillian Machin**  
**Admissions Manager**  
**Children and Family Services**

Please tell us if you need this letter in another format

**contacting the council:**

minicom: 01782 236037 telephone: 01782 234234

text: 07786 200700 email: [Enquiries@stoke.gov.uk](mailto:Enquiries@stoke.gov.uk)

**[stoke.gov.uk](http://stoke.gov.uk)**

## **Stoke-on-Trent Secondary Open Evening Dates and Times\***

<b>Birches Head Academy</b>	<b>Wednesday 22 September 5pm - 7pm</b>
<b>Co-op Academy Stoke-on-Trent</b>	<b>Virtual event Thursday 23 September 4.30pm - 7.30pm The school will be organising open days/tours. Please approach the school directly.</b>
<b>Haywood Academy</b>	<b>Thursday 30 September 6.30pm</b>
<b>Ormiston Horizon Academy</b>	<b>Wednesday 15 September 6 - 8pm</b>
<b>Ormiston Meridian Academy</b>	<b>Thursday 30 September 6pm - 8:30pm</b>
<b>Ormiston Sir Stanley Matthews Academy</b>	<b>Wed 22 September 6pm and 7:30pm</b>
<b>St Joseph's College</b>	<b>Thursday 9 September - 7pm Entrance Test Monday 20 September Tuesday 21 September</b>
<b>St Margaret Ward Catholic Academy</b>	<b>Tuesday 21 September 6pm - 8pm Parent and Child Taster Session Saturday 25<sup>th</sup> September 10:30-12:30</b>
<b>St Peter's Academy</b>	<b>Thursday 30 September 6.00pm - 8.30pm Open Day Saturday 2 October 10-2pm Open Morning Tuesday 5 October 9.30- 10.30am</b>
<b>St Thomas More Catholic Academy</b>	<b>Thursday 16 September 5-8pm</b>
<b>The Discovery Academy</b>	<b>Thursday 23 September 5.30-8pm</b>
<b>The Excel Academy</b>	<b>Wednesday 15 September 5.30-8.30pm</b>
<b>Thistley Hough Academy</b>	<b>Thursday 16 September 4.30pm - 7.30pm Wednesday 20 October 3.30pm – 6.30pm</b>
<b>Trentham Academy</b>	<b>Thursday 7 October 6-8.30pm</b>

\*Please note that the dates and times above are correct at time of going to print. Please check with any individual schools before you plan to visit.

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