

Key Themes	Star Academy will:	As a parent I will:	As a Pupil I will:
Drop off and collection of pupils	From June 1 st , stagger the day to allow a safe passage into the Academy for the children.	Make sure that I bring my child within the allocated times.	Stay with my adult when I am dropped off at school and collected.
Safe zones in school	Ensure that zones are well marked out so that you know where to drop off and collect your child.	Drop off and collect from the allocated area ensuring that I abide to the social distancing rules at all times.	Stay in my safe zone with my adult.
Key Worker groups	Create bubbles with no more than 15 children.	Support the adult and bubble that my child is allocated. Talk to my child about how school will be a little different when they return.	Stay in my bubble.
Break times and lunch times	Make sure that the bubbles do not meet by staggering break times and lunchtimes to avoid larger groups.	Maintain the 2 metre social distancing gap between myself and others at all times.	Enjoy my time outside and play games which do not involve touching others.
Teachers	Keep a consistent teacher or teaching assistant to one bubble where possible	Make sure that only one adult brings my child/children to school	Stay in my bubble.
Contact with staff and parents	Inform you of any issues in school as quickly as possible by phone or Class Dojo. Be available for your queries during school hours.	Call, email or Dojo school with any concerns that I may have. If there is an emergency, respect the rules in the reception area and maintain social distance. Be polite and courteous to staff at all times understanding that staff are working at all times to minimize risks.	
Cleanliness	Ensure that we have soap and hand sanitizer readily available and that regular handwashing is insisted upon. Provide children with all the equipment that they need in a personalised pack so that they do not need to share. Provide a healthy lunch for all children. Make sure that environments are kept clean.	Make sure that my children are kept clean with a daily change of clean clothing. Access the school meals for the 2 days that my child is in school. Make sure that no personal belongings, including phones, are brought to school.	Wash my hands when I am told to. Sneeze and cough into a tissue and put the tissue in to the bin straight away. Eat my meals sitting in my place. Bring nothing to school with me. Use my tray to keep my pack and jumper in. Try to keep some safe space between me and my friends. I will use my new equipment and look after it.
Social distancing and safe behaviours	Insist on maintaining social distance, as much as we are able, and maintain high levels of hygiene for all members of the Academy community and the environment.	Talk to my children about the need for high levels of hygiene. This includes not hugging, holding hands, sharing their drinks/food, spitting etc as well as washing hands thoroughly when asked to and when they wish to. Provide them with a cream to prevent sore hands and cracked skin.	Be respectful to people all of the time. I will keep my friends safe by not hugging them or touching them.
Nurture and well being	Provide care and nurture for your child as we always have done at Star Academy, Sandyford.	Support us as we endeavour to get the children back to school.	Follow the new rules in school to keep everybody safe.
Illness and symptoms	Inform the parents of the bubbles of children should one of them display symptoms and advise on self isolation for 14 days and testing. This includes the adult displaying symptoms. Call parents to collect individual children should they be ill in any other way.	Keep my child off school if they display symptoms or if they are ill. Call school to let them know that my child will not be in and why as soon as possible.	Tell an adult straight away if I feel unwell in any way.
Signed	Principal: 	Parent:	Student:

